

***PART A**

Report to: Overview and Scrutiny Committee

Date of meeting: 25 July 2012

Report of: Committee and Scrutiny Officer

Title: Forward Plan

1.0 SUMMARY

1.1 This report sets out the changes to the latest Forward Plan when compared to the information presented at the last meeting in June.

2.0 RECOMMENDATION

2.1 that the Overview and Scrutiny Committee reviews the Forward Plan and considers whether there are any items it wishes to review further.

Contact Officer:

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Committee and Scrutiny Officer

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Report approved by: Carol Chen, Head of Legal and Property Services

3.0 DETAILED PROPOSAL

3.1 Under the Local Government Act 2000, the Council is required to publish a Forward Plan of key decisions it is proposed will be taken within the next four months.

3.2 The Forward Plan indicates the nature of the key decision proposed; the contact officer; the proposed decision maker and those people and organisations who have been consulted.

3.3 New additions to the Forward Plan since the meeting held on 20 June

There are six items which have been added to the Forward Plan since the information published in the Scrutiny Committee's report for the meeting on 20 June.

- Approval of recommendation to allocate £460,000 to relocate CCTV to Shady Lane – for consideration by Cabinet in July. (See *paragraph 3.5*)
- Property Review – for consideration by the Portfolio Holder for Planning and Legal and Property Services in August.
- Agree the draft local council tax benefit scheme for consultation – for consideration by the Mayor before August 2012.
- Approval of the Voluntary and Community Sector Commissioning Framework 2013-16 – for consideration by Cabinet in October 2012.
- Award of contract to manage and maintain the Council's hostels and managed properties from 1 April 2013 – for consideration by Cabinet in December 2012.

3.4 Amendments to the Forward Plan since the June – September 2012 edition (issued 17 May 2012)

There has been one amendment to an item in the Forward Plan since the information published in the Scrutiny Committee's report for the meeting held on 20 June 2012.

- Property Review – originally the decision was due to be taken in June but was finally considered in July. (See *paragraph 3.5*)

3.5 Deletions from the Forward Plan

There have been nine deletions from the Forward Plan since the last meeting.

- Charter Place re-development – considered by Cabinet at its meeting on 18 June 2012.
- Watford Health Campus Update – considered by Cabinet at its meeting on 18 June 2012.
- Review the outcome of the Sports Facilities Study and agree consultation and feasibility proposals to support the development of a Sports Facilities Strategy – considered by Cabinet at its meeting

on 18 June 2012.

- Adoption of the Framework and 5 year Action Plan for allotments across the Borough – considered by Cabinet at its meeting on 18 June 2012.
- Approval of procurement tenders for telecoms – delegated decision taken by the Head of Strategic Finance and the Contract Procurement Manager in June 2012.
- Property Review – delegated decision taken by the Portfolio Holder for Legal and Property and Planning on 9 July 2012.
- Approval of recommendation to allocate £460,000 to relocate CCTV to Shady Lane – considered by Cabinet at its meeting on 9 July 2012.
- Service specification, performance standards and evaluation criteria for the service redesign of waste and recycling, street cleansing and parks and open spaces – considered by Cabinet at its meeting on 9 July 2012.

4.0 **IMPLICATIONS**

4.1 **Financial**

4.1.1 Whilst a number of reports considered by the Scrutiny Committee will have had financial implications, the scrutiny role in itself, should result in no additional external costs being incurred.

4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Legal and Property Services comments that if Overview and Scrutiny wish to consider any proposed decision it needs to be mindful of when it is proposed that the decision be taken and ensure that it has completed its work prior to that time in order to be able to contribute to the decision maker's deliberations.

Appendices

None

Background Papers

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

June and July 2012 editions of the Watford Borough Council Forward Plan

File Reference

None